



PUNJAB PUBLIC SERVICE COMMISSION, LAHORE

ADVERTISEMENT NO.10/2019

APPLY ONLINE (APPLICATION OTHER THAN ON-LINE WILL NOT BE ACCEPTED)

LABOUR & HUMAN RESOURCE DEPARTMENT PUNJAB WORKERS WELFARE BOARD

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
101	24-RM/2019 02-POSTS	(BS-16) ASSISTANT (ON REGULAR BASIS)	Second class Bachelor Degree from a recognized University.	Male: 18 to 25+5 =30 years Female: 18 to 25+8 =33 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Punjab Workers Welfare Board	One MCQ General Ability Written Test of 100 marks and 90 minutes duration comprising Questions relating to General Knowledge including Pakistan Studies, Current Affairs, Islamic Studies (Ethics for non-Muslim Candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies.
102	25-RM/2019 02-POSTS	(BS-16) COMPUTER OPERATOR (ON REGULAR BASIS)	i) 1st class Bachelor's Degree in Computer Science or in Information Technology from a University/Institute recognized by Higher Education Commission (HEC) One year experience in the relevant field. ii) NOTE: i) Experience in private entities shall be accepted if such entity is registered with Securities & Exchange Commission of Pakistan, Registrar of Firms or any other Regulatory Authority. ii) Experience (Practical / Administrative) will be accepted after Prescribed Qualification.	Male: 21 to 30 +5=35 years Female: 21 to 30+8 =38 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Punjab Workers Welfare Board	One paper MCQ Type Written Test of 100 Marks and 90 minutes duration. The syllabus is as under:- a) Qualification related Questions (80%) b) General Knowledge including (20%) Pakistan Studies, Current Affairs, Islamic studies (Ethics for non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies.
103	26-RM/2019 08-POSTS (Open Merit=04, Special Person Quota=01 & Women Quota=03)	(BS-11) JUNIOR CLERK (ON REGULAR BASIS)	Intermediate (Second division) from a recognized Board with typing speed of 30 w.p.m. Person having computer knowledge will be preferred.	Male: 18 to 25+5 =30 years Female: 18 to 25+8 =33 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Punjab Workers Welfare Board	One paper MCQ type Written Test of 100 marks and 90 minutes duration comprising questions on General Knowledge, Pakistan Studies, Current Affairs, Islamic Studies (Ethics for Non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Skills about the usage of basic software like M.S Office, Internet & Email.
104	27-RM/2019 10-POSTS (Open Merit=08 & Women Quota=02)	(BS-14) STENOGRAPHER (ON REGULAR BASIS)	Second class intermediate or inter in Commerce from a recognized Board/ University with Shorthand speed of 80 wpm and typing speed of 40 wpm with computer knowledge.	Male: 18 to 25+5 =30 years Female: 18 to 25+8 =33 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Punjab Workers Welfare Board	English Shorthand Test will be held at the speed of 80 w.p.m and English Typing Test will be held at the speed of 40 w.p.m on computer and Computer knowledge test will also be held.
105	28-RM/2019 02-POSTS	(BS-11) SUB ENGINEER (ON REGULAR BASIS)	Second class Diploma in Civil Engineering from a recognized Board/Institution with two years Experience in the relevant field. NOTE:- i) Experience in private entities shall be accepted if such entity is registered with Securities & Exchange Commission of Pakistan, Registrar of Firms or any other Regulatory Authority. ii) Experience (Practical / Administrative) will be accepted after Prescribed Qualification.	Male: 18 to 25+5 =30 years Female: 18 to 25+8 =33 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Punjab Workers Welfare Board	One MCQ Written Test of 100 Marks and 90 minutes duration. The syllabus is as under:- a) Diploma in Civil Engineering (80%) b) General Knowledge including (20%) Pakistan Studies, Current Affairs, Islamic studies (Ethics for non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies.

LABOUR & HUMAN RESOURCE DEPARTMENT PUNJAB EMPLOYEES SOCIAL SECURITY INSTITUTION

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
106	23-RM/2019 03-POSTS Open Merit=02 Special Zone=01	(BS-17) SUB-DIVISIONAL OFFICER (ON CONTRACT BASIS FOR A PERIOD OF THREE YEARS)	B.E. Civil Engineering from a recognized University and registered with Pakistan Engineering Council with at least 5 years professional experience in relevant field after graduation. NOTE:- i) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regulatory Authority. ii) The Requisite Experience must be after acquiring the prescribed qualification.	Male: 25 to 35+5=40 Years Female: 25 to 35+8=43 Years	GENDER: Male, Female & Transgender DOMICILE: Any District of Province of Punjab PLACE OF POSTING: Anywhere in Punjab	One paper MCQ Type Written Test of 100 Marks and 90 minutes duration. The syllabus is as under:- a) Questions relating to Qualification (80%) b) General Knowledge including (20%) Pakistan Studies, Current Affairs, Islamic Studies (Ethics for non-Muslims Candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Studies.

PUNJAB PLANNING & DEVELOPMENT DEPARTMENT

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
107	11-RK/2019 50-POSTS OPEN MERIT = 23 Special Persons Quota = 01 Minority Quota = 03 Women Quota = 13 Special Zone Quota = 10	(BS-16) ASSISTANT (ON CONTRACT BASIS FOR THE PERIOD OF 03 YEARS)	Degree from a recognized University.	Male: 18 to 25+5=30 Years Female: 18 to 25+8=33 Years	GENDER: Male, Female & Transgender DOMICILE: Punjab PLACE OF POSTING: Planning & Development Board /Anywhere in Punjab	One paper MCQ type General Ability Written Test of 100 marks and 90 minutes duration comprising Questions relating to General Knowledge, including Pakistan Studies, Current Affairs, Islamic Studies (Ethics for non-Muslim Candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer studies.

GENERAL INSTRUCTIONS (WRITTEN TEST/INTERVIEW)

- To appear in test/interview only Original Valid CNIC issued by NADRA will be accepted. No other Identification document will be acceptable.
- Applicants are advised to read all terms and conditions/ instructions of the Advertisement as well as "Important Instructions to Candidates" given on PPSC website carefully in order to submit their Online Applications complete in all respects. The onus/responsibility of correctness of the data given in the On-line Application Form will rest squarely on the candidates.
- Applicants are required to submit "On-line Application Form" by the Closing Date which is 25-03-2019 up to 12:00 AM (Midnight). Applicants should fill in the On-line Application Form carefully in the light of the Guidelines and Instructions mentioned in the Advertisement for the said post and "Important Instructions to Candidates".
- Editing options, to correct any data in the On-line Application Form, will be available to the candidates till the Closing Date of submission of Online Applications.
- Negative marking shall be done and 0.25 mark shall be deducted for each incorrect answer in all Objective (MCQ) papers.
- For all posts to be filled through written test followed by interview or interview alone, the number of chances shall be restricted to three. However, if a candidate qualifies the interview but cannot be recommended for appointment due to shortage of vacancies, his chance shall not be considered as availed whereas chance of a candidate who does not qualify the written test or interview shall be considered as availed. For the post of Lecturer in Education Department, a candidate who is applicant for more than one subject, shall be allowed three chances in each subject for which he/she is a candidate in accordance with above laid down policy.
- In case, a candidate claims experience of private firm / entity, he / she must bring proof at the time of interview that the firm / entity is registered with SECP, Registrar of Firms or any other Regulatory Authority, failing which his / her application shall be rejected.
- The candidates will ensure that after applying for a particular post they will immediately apply for Departmental Permission Certificate/NOC in their concerned Department(s) and provide the Departmental Permission Certificate/NOC at the time of interview (if called).
- The candidates just after applying for a particular post advertised by PPSC will ensure that they have obtained/applied for registration in PEC/PNC/PMDC/PVMC or other relevant body for Registration Certificate before the Closing Date and provide the same at the time of interview (if called).
- The candidates will ensure that they will provide marks obtained / total marks or percentage certificate of all degrees at the time of interview. CGPA is not acceptable.
- It is mandatory for Applicants to deposit **Rs.600/-** under Head: "C02101- ORGANIZATIONS OF STATE-TEST FEE REALIZED BY THE PUNJAB PUBLIC SERVICE COMMISSION", in any Branch of State Bank of Pakistan or National Bank of Pakistan or Government Treasury on or before the Closing Date of submission of applications.
No Bank Draft or Pay Order or Cheque or any such instrument will be accepted as fee by the Commission.
Applicants residing outside Pakistan, but having Domicile of the Punjab will deposit the fee at the Pakistani Embassy of residing country in the currency of that country equivalent to the amount of Application/ Test Fee prescribed for the post.
Special Persons are not required to deposit application fee.
- PPSC's Helplines: Lahore: 042-99202762, 99200161, 99200162, Rawalpindi: 051-5158095, Faisalabad: 041-9330713, Sargodha: 048-3252802, Multan: 061-9330354, Bahawalpur: 062-2881182, D.G. Khan: 064-9260410

DISCLAIMER

If any Instruction available on the Website or Advertisement is found contradictory to the relevant Law, Rules and Regulations and Policy Decisions, the relevant Law, Rules and Regulations and Policy Decisions will prevail over the Instructions.

CAUTION

Please refuse to engage with any person who may offer to help you get selected. Have faith in your own ability and trust in ALLAH (SWT). In case any dubious person contacts you for providing undue favour in written examination or interview, please immediately contact the following Hon'able Members of the Commission at once:-

- Dr. Arif Mushtaq Chaudhary, Member PPSC, (E-mail: member22@ppsc.gov.pk, Tel: 042-99202735)
- Mr. Nasir Khan Durrani, Member PPSC, (E-mail: member11@ppsc.gov.pk, Tel: 042-99202753)

Your name will be kept secret and no prejudice will be caused to you.

انتباہ

امیدواران کو سختی سے ہدایت کی جاتی ہے کہ کسی ایسے شخص سے رابطہ نہ کریں جو کہ آپ کو یہ پیشکش کرے کہ میں آپ کو پنجاب پبلک سروس کمیشن کے ذریعے ملازمت دلا سکتا ہوں۔ آپ اپنی قابلیت اور اللہ سبحانہ و تعالیٰ پر بھروسہ رکھیں۔ اگر کوئی مشکوک شخص آپ سے اس سلسلے میں رابطہ کرے تو فوری طور پر کمیشن کے درج ذیل ممبران سے رابطہ کریں، کیونکہ کمیشن کا سلیکشن کا طریقہ کار انتہائی شفاف ہے اور کوئی بھی شخص کسی امیدوار کی کسی قسم کی کوئی بھی مدد نہیں کر سکتا۔

1. ڈاکٹر عارف مشتاق چوہدری (پی پی ایس سی) فون نمبر: 042-99202735 ای میل: member22@ppsc.gov.pk

2. ناصر خان درانی (پی پی ایس سی) فون نمبر: 042-99202753 ای میل: member11@ppsc.gov.pk

آپ کا نام سینیئر راز میں رکھا جائے گا۔

CLOSING DATE
FOR
APPLICATIONS

25th March
2019

MIRZA NASEER INAYAT
SECRETARY

UAN NO. 042-111-988-722

E-mail: ppsc@punjab.gov.pk
website: www.ppsc.gov.pk

"IMPORTANT INSTRUCTIONS
TO CANDIDATES"
visit PPSC website: www.ppsc.gov.pk